

## Processing of personal data in video surveillance

Data Controller	Turku University of Applied Sciences Ltd Joukahaisenkatu 3 20520 TURKU Telephone exchange +358 (0) 2 263 350 <a href="mailto:kirjaamo@turkuamk.fi">kirjaamo@turkuamk.fi</a>
Person in charge	Markus Forstén, Head of Facilities Management
Contact information of Data Protection Officer	Timo Vaskikari, Data Protection Officer (TUAS), +358 50 598 5868 Please contact in all data protection related matters: <a href="mailto:tietosuoja@turkuamk.fi">tietosuoja@turkuamk.fi</a> The messages sent to this address are processed by the Data Protection Officer (DPO) and a data protection specialist working with him and as his substitute.
Purpose and legal basis for processing personal data	The purpose of video surveillance is to prevent criminal acts on property, staff, students and customers and to help with investigating the liability issues in occurred damages. Video surveillance is used: <ul style="list-style-type: none"> <li>• in security management of the premises,</li> <li>• to protect the property of students and staff working in the premises,</li> <li>• to prevent crimes and to investigate possible crimes.</li> </ul> The legal basis for processing personal data is the General Data Protection Regulation, article 6, paragraph 1, subparagraph f: legitimate interest.
Sources of information, processed categories and storage times of personal data	Surveillance material recorded by the CCTV cameras is processed in the video surveillance system. The material is stored for several months.
Receivers or receiver groups of personal data	The information may be disclosed to the police in solving crimes or other equivalent cases. Within TUAS, the data is processed by persons responsible for the video surveillance operations and security.
Essential information regarding transfer of data to third countries (outside the EU or EEA countries)	The information is not disclosed outside the EU or EEA.
Principles of data protection	The data in digital format is in locked and monitored premises. The data is secured according to TUAS' principles of data protection. Only people who have user rights may access the data.

<p>Data subject rights and responsibilities</p>	<p>You (e.g. TUAS student, employee, customer) have the right to know how we process your personal data. You can request for access to your personal data and rectification regarding incorrect or insufficient information.</p> <p>You can request for erasing your personal data or restricting the processing of your personal data. The right to be forgotten (data erasure) is not valid if we process your personal data in order to comply with statutory obligations or if the processing of your personal data takes place in order to carry out a task regarding public interest or to exercise the public authority of TUAS.</p> <p>However, to ensure security, the material in TUAS' recording video surveillance is not edited, modified or repaired during the storage times of the recordings.</p> <p>You have the right to receive the personal data you have provided us with and to transmit that data from one system to another if the processing of personal data is based on your consent or an agreement and the processing takes place by automatic methods.</p> <p>You have the right to object the processing of your personal data if the processing takes place in order to carry out a task regarding public interest or to exercise the public authority of TUAS or if we process your personal data on the basis of our so-called legitimate interest. TUAS will stop the processing, unless we can demonstrate that there is a significantly important and justified reason for the processing and it overrides the data subject's interests and freedom, or the processing is necessary for the establishment, exercise or defence of a legal claim.</p> <p>No profiling is carried out on the basis of personal data.</p> <p>Our purpose is to describe the processing of personal data as extensively and transparently as possible in this data protection notification and we aim to develop the content of the notification. We will notify of significant changes in accordance with what is required by law.</p> <p>Please contact the DPO if you have any questions regarding data protection or if you wish to use your related rights. If necessary, you can also contact the controlling authority (Office of the Data Protection Ombudsman) that controls the processing of personal data in Finland.</p> <p>The contact details of the DPO can be found in the beginning of the privacy notice. All requests are processed on a case-by-case basis.</p>
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