TURKU AMK
TURKU UNIVERSITY OF APPLIED SCIENCES

International Business, BBA, online studies

Welcome to study at Turku University of Applied Sciences. Please read the following information carefully to prepare for your start of studies.

Starting the studies

- Start time: Monday 24.8.2020 , 9am Finnish time
- Place: Lemminkäisenkatu 30, Turku, classroom B338
- Study Group: PINBOSS20
- Take with You: Identity card (for example driver's licence or passport) and laptop

Orientation days will be held on 24th- 26th August and it is important to attend all three days. Each day, there will be official programme from 9am to 4pm at Lemminkäisenkatu campus. Students from earlier study groups might organize extra-curricular activities for evenings. The preliminary programme can be found on this letter.

You can find your study group's curriculum from study guide.

MONDAY **24.08.2020, B338**	**PROGRAM**	**RESPONSIBLE PERSON**
9:00–9:30	Registration Checking original certificates and IDs /	*Student tutors*
9:30-10:15	Greetings from Head of Education and Research Introduction to IB Online Degree Programme	*Jaana Kallio-Gerlander* *IB Online staff*
10:15-10:30	Break	

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10:30-12:00	IB Online Cohort- Getting to Know Each Other	*Student tutors*
12:00-13:00	Lunch	
13:00-13:30	Support for Studies	Mikko Siitonen
13:30-14:30	School Systems for Online studies Installing Office and familiarising with other programs: Messi, Peppi, itslearning, Teams, Zoom	*Student tutors;* *Teacher Tutors*
14:30-14:45	Break	
14:45-16:00	Kick-off to Toolbox BYOD - Checking Equipment for Online Studies Photo Session Meeting with Teacher Tutors for those with accreditation of prior studies	***Taneli Ahtiainen*** *student tutors* *Teacher tutors*
16:00	Event with all online degrees	*student tutors*

TUESDAY	**PROGRAM**	**RESPONSIBLE PERSON**

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25.08.2020, B338

9:00-10:00	Introduction to Studying Online	*Marjo Joshi* *Teacher tutors*
10:00-10:15	Break	
10:15-12:00	Forming Study Teams • time (3 options) • how they like to work (online) • role in the team Tips for Working in Teams Online	*Teachers* *Student tutors*
12:00-13:00	Lunch	
13:00-14:30	Kick-off to 1st semester course: Marketing and Business Operations	*Teachers* *student tutors*
14:30-14:45	break	
14:45-16:00	Kick off to 1st semester courses: Academic Writing; Maths	*Teachers* *student tutors*

WEDNESDAY	**PROGRAM**	**RESPONSIBLE PERSON**

26.08.2020, B338

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9:00-10:15	Study Teams meeting and study planning	*Marjo Joshi, Ajaya Joshi*
10:15-10:30	Break	
10:30-11:30	Working in Online Environments, e.g. MS Teams, itslearning and Zoom	*Taneli Ahtiainen* *Marjo Joshi*
11:30-12:30	Lunch	
12:30-14:00	Kick-off to 1st semester course: Intercultural Communication for Global Work	*Marjo Joshi,* *Pia Lindgren* *student tutors*
14:00-14:30	Q&A and Closing Session	*Marjo Joshi, Ajaya Joshi; Poppy (TBC) ; Mikko (TBC)*

Accreditation of prior learning

In order to be able to start your studies smoothly it is important for us to know if you have completed any previous business courses or degrees at the university-level. If you have studied business at university please send a list of the completed courses to Study Guidance Councellor Mikko Siitonen (mikko.siitonen@turkuamk.fi) by 15th August. NB: Please remember to attach the transcript of records to your email.

More information

Study Guidance Counsellor Mr. Mikko Siitonen mikko.siitonen@turkuamk.fi

Teacher Tutor Mr. Ajaya Joshi ajaya.joshi@turkuamk.fi

Teacher Tutor Ms. Poppy Skarli poppy.skarli@turkuamk.fi

Student office studentoffice@turkuamk.fi

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Greeting from the TUAS Student Tutors

Congratulations and a warm welcome to Turku University of Applied Sciences! We are your student tutors in the International Business Online Degree Programme and we are excited that you have chosen to study here at TUAS. We will introduce the school, and of course the city, tot you and help you in getting to know your new classmates and teachers. We are looking forward to guiding and supporting you through your first year here.

You will meet us first thing in the beginning of the orientation days in August. You will receive a lot of new information during the days, but most of it will be fun and useful, and you will get to know your new classmates. Our goal is to make you feel comfortable in your new school so that you will enjoy your studies here.

We would also like you to keep your schedule open for the orientation days because we will also organize some get-togethers after school hours. Be prepared for some outdoor activities (rain check!) as well. After all, we would like to get to know you!

We are looking forward to seeing you during orientation at the end of August.

You will recognize us from our big smiles and helpful attitudes.

Sincerely yours,

The student tutors

P.S. You can contact us already during the summer if you have any questions. We have also created a Facebook group for you: PINBOS20. There you can find your classmates and us.

You can also follow BBA International Business Online Turku University of Applied Sciences on Facebook.

STUDENT TUTORS		
Andrea Nedelec		andrea.nedelec@edu.turkuamk.fi
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ORIENTATION DAYS TUTORS / OFFLINE TUTORS	
Sofia Joutsia	sofia.joutsia@edu.turkuamk.fi
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