**FURTHER CLARIFICATION OF STUDIES**

**To be filled in by the person requesting additional information:**

**Last name and first names, also possible earlier last name, if such has been used during the studies.**

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**Student ID Current email address**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Degree programme and city Telephone**

**I would like to have the following additional information on my studies:**

\_\_\_\_\_\_\_\_piece(s) request requiring a small amount of work (a signature or equivalent or a letter of recommendation for a student who has graduated / is about to graduate and is applying for further studies, EUR 40 /piece (incl. VAT)

\_\_\_\_\_\_\_\_piece(s) request requiring a moderate amount of work (such as information searches from archived curricula), EUR 70 / piece (incl. VAT)

\_\_\_\_\_\_\_\_piece(s) demanding request (detailed reports on the content of study modules and courses, calculation of study hours, EUR 110 / piece (incl. VAT)

**Note! The requests for additional information are paid in advance, please see the more specific instructions on the next page.**

**To be especially taken into account in the clarification (e.g. if the letter of recommendation has to be addressed to a specific person/party etc.):**

**Address where the clarification is to be sent:**

 **I have attached a copy of the receipt of the payment to the request.**

# Date \_\_\_\_.\_\_\_\_ \_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Signature by the person requesting additional**

**information**

Payments are made to the account of Turku University of Applied Sciences, **FI31 5717 2020 0063 17, please write in the message field as follows:**

Faculty in which you have studied message

Business, ICT and Chemical Engineering\* LIKe lisäselvitys

Arts Academy Taide lisäselvitys

Technology, Environment and Business TYT lisäselvitys

Health and Well-being\* TERHY lisäselvitys

Some of the units at Turku University of Applied Sciences have been combined and they are at the moment as follows:

Mynämäki -> Sepänkatu, Turku (Technology, Environment and Business)

Parainen -> Sepänkatu, Turku (Technology, Environment and Business)

Raisio -> Sepänkatu, Turku (Technology, Environment and Business)

Salo, the degree programmes in Design and Mechanical and Production Engineering -> Sepänkatu, Turku (Technology, Environment and Business)

Salo, the degree programme in Information Technology -> Joukahaisenkatu, Turku (Business, ICT and Chemical Engineering)

Uusikaupunki -> Sepänkatu, Turku (Technology, Environment and Business)

\*From 1 January 2014, four of the faculties at Turku University of Applied Sciences were combined into two faculties:

Well-being services -> Health and Well-being

Health -> Health and Well-being

Life Sciences and Business -> Business, ICT and Chemical Engineering

Telecommunication and e-Business -> Business, ICT and Chemical Engineering

In 2014, the faculty of Business, ICT and Chemical Engineering was called Business, ICT and Life Sciences.